

## D2N2 Local Enterprise Partnership Business and Growth Advisory Board

**Date:** Tuesday 17th December 2019, 10.00am to 12.00pm

**Venue:** Room 34, Newton Building, Nottingham Trent University, Nottingham, NG1 4FQ

### MINUTES OF MEETING

Attendees	
Viv Russell	Longcliffe Quarry (Chair)
Ann Bhatti	Connect Derby (Derby City Council)
Amanda Brown	Derbyshire County Council
Brenden Byczkowski	DT FDI and Export
John Collins	PCA Coach
Vicky Evans	Arup
Natalie Gasson	D2N2 LEP
Geoff George	Nottinghamshire County Council
Jeremy Hague	Nottingham Trent University
Rachel Hayward	Ask the Chameleon
Frank Horsley	Derbyshire County Council
Andrea Huscroft	NBV
Emma Knight-Strong	Green Arch Consulting
Chris Pook	D2N2 Growth Hub
Julian Stone	Inception Associates
Lewis Stringer	British Business Bank
Nicola Swaney	Rolls Royce
Mark Wheddon	University of Derby
Paul Wilson	Derbyshire Dales District Council
Maureen Vieyra	D2N2 LEP (note taker)

Apologies	
Diane Beresford	East Midlands Chamber
Richard Blackmore	CBI
Robert Dixon	Nottingham City Council
Catherine Evans	Rushcliffe Borough Council
Mark Hurdley	EMB Ltd
Ron Lynch	Institute of Directors
Colete McHugh-Putman	University of Nottingham
Melanie Pythian	BEIS
Sajeeda Rose	D2N2 LEP
Jill Thomas	Future Life Worth Management
Claire Twells	Smith Partnership
Michael Watkinson	FSB East Midlands
James Whybrow	Nottingham College
David Wright	BEIS

## 1. Introductions

The Chair welcomed everyone to the meeting and advised that the agenda had been changed due to the LIS presentation being given by Arup.

## 2. Minutes and Actions from Last Meeting

These were agreed.

There was one outstanding action which was for Natalie Gasson to investigate the Cloud for board papers. The meeting was advised that she had started the investigation and was looking into SharePoint and CRM.

## 3. Update on the Local Industry Strategy (LIS)

Natalie Gasson explained the background to the LIS and advised the meeting that Arup had been appointed.

A number of guiding principles and propositions were being put forward which were based on evidence.

## 4. Update from the Initial Task and Finish Group Meetings

The Chair advised that the first meetings were to get people together and as a result there was a focus for future meetings. The Chair gave a brief overview of the outcomes of the Task and Finish Group meetings in 2019

### Productivity

- There would be another Task and Finish Group in early 2020.
- There was a document published by the Government that defined productivity and the business change model was contained in this publication.
- A decision needed to be made on the level of engagement we would need.

### Engagement

- There had been a general discussion and the focus needed to be around what businesses would be engaging with.
- More meetings needed to be scheduled for 2020.

### Business Growth Strategy

- This meeting had been very interesting.
- It was determined that nothing further could take place until Frank Horsley joined the D2N2 LEP in February 2020.
- It was agreed that a meeting would take place in Quarter 1.

### Communications

- A wide-ranging discussion had taken place.
- There was shared agreement that there needed to be more clarity on communication.
- There needed to be smarter working relating to prioritising and linking into other Task and Finish Groups and other people in the LEP.
- It was important to get feedback on what was working and what was not working.

## 5. D2N2 Restructure and Supporting Roles for Advisory Boards

Natalie Gasson advised the meeting that at the start of this year a review had taken place which resulted in new roles within the organisation. There was now a small team with a significant amount of work to carry out, especially with regard to the LIS.

The advisory roles to the Board were a key part of the new structure and the jigsaw was starting to come together. Frank Horsley would be joining the D2N2 LEP on 3<sup>rd</sup> February 2020



and his role would be to support Business Growth and Innovation. Will Morlidge would be joining the D2N2 LEP on 6<sup>th</sup> January 2020 and he would support Place. Rachel Quinn was in place supporting People and Skills and Natalie Gasson would be overseeing all the Advisory Boards to ensure there was no duplication of work.

The efficiency generated by the new structure within the D2N2 LEP would enable the LEP to work more collaboratively with partners.

There were similarities within the Task and Finish groups so a review of these would take place to identify how these could be brought together to avoid duplication of work.

**6. Date of Next Meeting**

The date of the next meeting was confirmed as Tuesday 11<sup>th</sup> February 2020. This meeting would be held at MPQC offices, Meadowbank Way, Eastwood, NG16 3SB and lunch would be provided. Members were requested to advise Maureen Vieyra, in advance of the meeting, if they had any dietary requirements so the necessary arrangements could be made to accommodate them.

It was suggested that the second meeting could be held in Buxton as it was the aim for all meetings to be hosted by businesses. Nicola Swaney offered to host a meeting at Rolls Royce.

**7. Any Other Business**

There was none.