

Item 1.3: DRAFT Key Decision/Action Points from Board**D2N2 LOCAL ENTERPRISE PARTNERSHIP BOARD MEETING**

Monday 15 January, 2018

Derbyshire County Council, County Hall, Matlock, DE4 3AG

Chair Peter Richardson
 Minutes Tom Goshawk

1. Present and Apologies**D2N2 Board Members in Attendance**

Cllr Roger Blaney	Newark and Sherwood District Council
Cllr Kay Cutts	Nottinghamshire County Council
Cllr Jon Collins	Nottingham City Council
Cllr Barry Lewis	Derbyshire County Council
Cllr Martin Rawson	Derby City Council (Substitute for Cllr R Banwait)
Andrew Pickin	Business Representative
Ian Morgan	Business Representative
Jane Howson	VCS Representative
Dawn Ward	FE Representative
David Williams (Geldards)	Business Representative
Prof Edward Peck	H E Representative
Paul Harris	Business Representative
Melanie Ulyatt	Business Representative

Also in attendance

Scott Knowles	East Midlands Chamber Chief Executive
Adrian Smith	Nottinghamshire County Council
Ian Curryer	Nottingham City Council CEO
Mike Ashworth	Derbyshire County Council
Paul Robinson	Derby City Council CEO
Sanjiv Kohli	Newark and Sherwood District Council
Justin Homer	BEIS (sub for Area Director)

Officer Support

Matthew Wheatley	(Interim) Chief Executive, D2N2 LEP
Lindsay Wetton	Senior Manager – Sector Development
Sajeeda Rose	Senior Manager – Capital Projects

Apologies

Apologies were received from Peter Gadsby, David Williams, Cllr Ranjit Banwait (Substituted by Cllr Martin Rawson) and Cllr Bob Wheeler

1.1 Welcome and Introductions

The Chair welcomed all to the meeting, extending a particular welcome to Sanjiv Kohli and Sajeeda Rose at their first LEP Board meetings

1.2 Declarations of Interest

The chair reminded all members that Declarations of Interest should be stated to be recorded where an interest arises.

1.3 Minutes of last meeting and matters arising

The Minutes of the meeting held on 8 November, 2017 were approved as a true record.

There were no other matters arising other than those already covered on the agenda.

2. Updates for Information

2.1 Chair's Report

a) The chair made the board aware of the changes to the LEP Staffing arrangements and wished the outgoing CEO David Ralph best wishes and welcomed Matt Wheatley as the new Interim Chief Executive. The chair emphasised the need for the LEP Board to support MW in the role and that he will meet with members and officers to consult on the development of the 2018/19 Business Plan, including the support and resourcing requirements of the LEP.

Cllr Lewis raised the issue of where the funding of the new arrangement will be found and what exactly this resource is likely to be. IC stated that it would be for the Interim CEO to set out the resourcing required for the LEP in 2018/19 for discussion with the current LEP funding partners.

b) JH confirmed that an announcement from Government on Core Funding was anticipated soon and that a Ministerial Review of LEPs was currently taking place.

PR asked officers to prepare a submission to the Ministerial Review on the overlap geography.

Board **NOTED** the report.

3.1 SEP Refresh/ Industrial Strategy

PR introduced the SEP refresh documents to the board and welcomed thoughts from members about the document and possible comments for support and change.

PH started proceedings and questioned the type of metrics that should be included in the SEP vision. The LEP has a choice to make about where it sets its targets and whether this should be a quantitative metric based statement or a descriptive statement.

As a result of the discussion the following comments were suggested:

- The vision should be descriptive, brief and memorable whilst remaining unique to D2N2
- The targets must be measurable to understand whether progress is being made
- The comparison to be measured should be against current D2N2 circumstances rather than another different place
- The commitment to be 'benefitting to all' should not be lost
- The target needs to be ambitious to persuade government the locality is ambitious

MW concluded the discussion and will work with PH and partners to tighten up the vision.

Action – PH to work with partners to progress the vision and bring it back to the board for further comment.

PR introduced 5 strategic priorities and asked the board to comment, the board made the following comments:

- The strategic priorities were generic to all places and not unique of the D2N2 area.
- A priority should be to be clear in our approach to sectors, will they develop without intervention? Due to our limited resource do we need to limit the amount of sectors we look at?
- Care needs to be taken over the claims being made that they are accurate
- Key emphasis to be made over how this is specific to D2N2 Geography and sectors
- A balance needs to be established between key sectors now and changing movements in the future.

It was questioned whether more sector specific data should be incorporated in to this document or whether this should be included in the Local Industrial Strategy. JH emphasised that the SEP must be locally owned document and that the LEP needs to drive government policy through the LIS and the SEP.

JC suggested a twostep approach, the 1st step is to analyse what is important to D2N2, secondly what can we do to change these matters of importance? We must first dictate our own policy then take it to government to negotiate our priorities.

PR concluded the discussion stating the following work must be taken forward:

- We must create innovative place specific actions
- Key sectors must be recognised for today and the future.

Action - MW concluded that officers would develop a more locally specific draft SEP document, structured around the 5 themes and bring the document back to the next board.

Action – PR to bring together a small team to progress and improve the document to be presented.

Chair's Summary

The board discussed the 10 potential shorter term priorities to inform the development of the 2018/19 D2N2 Operational Plan. The following issues were noted.

- rigorous monitoring and challenge needs to be undertaken on the LGF programme with a tough stance taken with projects that cannot deliver.
- more clarity is needed on the actions that the LEP is taking to support skills and employment and their impact.
- the Board welcomed the work being done to progress HS2 delivery arrangements for the Toton, Chesterfield and Staveley HS2 sites. PR asked AS what resource is needed to back the group, AS stated that investment would be needed for the group and that a collective support from all parties in D2N2 is needed.
- JC stated that D2N2 needed to be able to show Government clarity over what its ambitions were and focus on a small number of projects, the LEP needs a simple collective vision.
- The importance of working with neighbouring LEP areas as well as engaging with MPs was emphasised to make government aware of our presence and present simpler communication routes directly to government.
- Growth and momentum needs to continue for the Growth Hub

ACTION - Governance – PR emphasised the need for the iterative Governance Action Plan to be developed and delivered. As part of this an early review of Single Accountable Body status should take place for governance improvements

Additional issues suggested for consideration by members included;

- 1) The impact of BREXIT
- 2) Environmental issues, including plastic waste and energy
- 3) The LEP role in housing

Standing Items – Updates

3.2 Skills

Board **NOTED** the report

3.3 D2N2 Business Growth Hub Update Report

The dashboard of activities was presented to Board. An evaluation and “Summative assessment” has been commissioned for the Growth Hub, which will inform the future requirements of business support in D2N2 and ensure the Growth Hub is fit for purpose.

Board **NOTED** the report.

3.4 (i) and (ii) Enterprise Zone Nottingham and Derby

PR informed the board that Peter Gadsby had stood down from his duties as the Enterprise Zone Steering Group Chair and that David Williams (Butt Foods) would be replacing him.

The board was informed of Boots' strong will to come to the March meeting and discuss progress and next steps for the site.

Board **NOTED** the report.

4.4 GPF Report Capital Projects

Board **NOTED** the overall progress and status of projects including due diligence

4.5 Infrastructure and Investment Board report

Barry Lewis and Sajeeda Rose delivered an outline of progress to the board. Particular issues concerning the over commitment to projects and underspend within this financial year remain.

The Board **NOTED** the paper.

4.6 HS2 Update report

Board **NOTED** the report

5. Any Other Business

Annual Conversation – JH delivered a brief update on the progress that took place at the annual conversation in November 2017. The independent chair who oversaw the process was impressed with what had been said but flagged the underspend as an issue to watch.

6. Date of next meeting

19th March 10am – County Hall, Nottingham