

Item 1.3: DRAFT Key Decision/Action Points from Board**D2N2 LOCAL ENTERPRISE PARTNERSHIP BOARD MEETING**

Friday 18 May, 2018

Derby Arena, Royal Way, Pride Park Derby DE24 8JB

Chair Peter Richardson, OBE

Minutes Sally Hallam

1. Present and Apologies**D2N2 Board Members in Attendance**

Cllr Tony Ashton	High Peak Borough Council
Cllr Roger Blaney	Newark and Sherwood District Council
Cllr Jon Collins	Nottingham City Council
Cllr Kay Cutts, MBE	Nottinghamshire County Council
Peter Gadsby	Business Representative
Paul Harris	Business Representative
Jane Howson	VCS Representative
Cllr Barry Lewis	Derbyshire County Council
Justin Homer	Assistant Director, BEIS (sub)
Cllr Martin Rawson	Derby City Council (sub)
Ian Morgan, OBE	Business Representative
Prof Edward Peck	HE Sector Rep
Melanie Ulyatt, MBE	Business Representative
Dawn Ward, CBE	FE Sector Representative
David Williams	Business Representative
David Williams (Geldards)	Business Representative

Also in attendance

Scott Knowles	East Midlands Chamber Chief Executive
Anthony May	Nottinghamshire County Council CEO
Chris Henning	sub for Nottingham City Council CEO
Mike Ashworth	representing Derbyshire County Council
Christine Durrant	representing Derby City Council
Simon Baker	High Peak Borough Council CEO

Allen Graham	Rushcliffe Borough Council
David Wallace	SEP Consultant

Officer Support

Matthew Wheatley	(Interim) Chief Executive, D2N2 LEP
Lindsay Wetton	Senior Manager – Business Engagement, D2N2 LEP
Sajeeda Rose	(Interim) Deputy Chief Executive, D2N2 LEP

Rachel Quinn
Vladimir Epuri

Active Engagement Officer
Strategy Analyst

Apologies

Apologies were received from Andrew Pickin and Sanjiv Kohli.

1.1 Welcome and Introductions

The Chair welcomed all to the meeting, including Allen Graham and attending press.

He noted that this would be the last Board meeting for Cllr Blaney, who was stepping down as Leader of Newark and Sherwood District Council and recorded thanks to him for his contribution to the work of this Board.

1.2 Declarations of Interest

The chair reminded all Members that Declarations of Interest should be stated to be recorded where an interest arose. Cllr Collins declared an interest in respect of exempt item 3.2 Enterprise Zone and took no part in discussions under this item, nor voted on action agreed thereunder.

1.3 Minutes of last meeting and matters arising

The Minutes of the meeting held on 19 March, 2018 were approved as a true record. There were no matters arising other than those already covered on the agenda.

2. Items for Strategic Discussion

2.1 Chair's Report

The Chair introduced his report updating Members on developments since the last Board meeting, notably:

- (a) the outcome of the 'Annual Conversation' follow-up meeting and the implementation of the D2N2 Governance Action Plan, the current Ministerial Review of LEPs and its potential implications and Accountable Body rationalisation.
- (b) Progress in collaborative working, including Midlands Engine, Metro and East Midlands
- (c) Board refresh process update – Nominations Panel and VC roles.

The message from the April follow-up meeting to the LEP's 'Annual Conversation' was that D2N2 had undertaken some good work since the autumn and was now in a better place on governance.

Justin Homer for BEIS confirmed that the final report of the Ministerial Review of LEPs was still on track to be published before the summer recess, the new Secretary of State was being briefed intensively to get up to speed on this.

The Chair confirmed that D2N2 LEP's sponsor was Susan Caldwell, Director of Business and Investor Relations at the Department for Investment and Trade and an early meeting would be sought with her. As a result of the wait for review findings, there was still some uncertainty over future steps for D2N2 which would be clarified in light of these once

published. The Chair asked David Williams (Geldards) to offer interim comments. DW(G) reiterated the outstanding issue of whether the LEP's priority was to act as a place to agree how to divide up funds or to agree common goals and referred to the need for further conversation about those priorities as part of the SEP refresh process.

Matthew Wheatley drew Board's attention to the request that Board ask its private-sector members to nominate a Vice-Chair from July, 2018 to work alongside the local authority-appointed Vice-Chair. The focus for the former would be on business engagement, whilst the latter would concentrate on governance, transparency and accountability.

The Chair then invited verbal updates on major developments within Midlands Engine and Metro Strategy.

Anthony May spoke briefly to update Board on opportunities currently under way on a range of priority projects and reported that further large-scale priority projects would be longlisted, then shortlisted for conversations with Treasury. Meetings were ongoing and included a meeting already scheduled with Robert Jenrick, MP.

David Williams (Geldards), Chair of the Metro Strategy Board gave a short update on its launch and activity to date. He reported that this Board was a voluntary coalition of private- and public-sector members seeking to work for the benefit of cities, counties and the wider surrounds generally. The Board had so far met twice and by the second meeting had considered a draft Metro Economic Plan which would support the D2N2 SEP. Mindful of concerns that schools within the two main cities fell within the lower quartile for skills, the next meeting would be focusing on ways to address that.

Cllr Barry Lewis informed Board of work to develop a East Midlands strategic alliance of cities and counties working to underpin economic regeneration initiatives coming through Midlands Engine.

On HS2, Cllr Cutts reported that a recent meeting had been held with Cllr Collins to progress collaborative steps between city and county going forward. Nottinghamshire County Council had strengthened its officer resource to support this work with three new dedicated appointments.

The Chair reported that he had represented the LEP at the previous week's HS2 East meeting in Leeds, to continue to focus attention on the need for a route on the eastern side of the country up to Scotland.

Paul Harris was invited to update Board on the refresh process for the Board. PH indicated that the Nominations Committee now comprised him in the chair, with Andrew Pickin, Jane Howson, Dawn Ward, David Williams (Geldards) and Cllrs Lewis and Collins. They would meet shortly after this Board meeting to look at longlist for the LEP Chair post and to consider further the timetable and required actions to progress the appointment of the permanent LEP Chief Executive.

Board **NOTED** the report and recorded thanks to Peter Richardson for his contribution, as this would be the last report that he would present to committee before stepping down.

Board **AGREED:**

(a) to adopt the Nominations Committee as a permanent part of D2N2's Governance structure;

(b) to endorse the Action Plan for the implementation of the recommendations of David Williams' review of D2N2 LEP;

(c) to ask the private sector Board members to nominate a Vice-Chair from July, with a focus on business engagement, with the focus for the Local Authority Vice Chair being on governance, transparency and accountability.

ACTION: Seek LEP meeting with Susan Caldwell (SH)

2.2 Interim Chief Executive's Report

Matthew Wheatley introduced his report updating Board on the refresh of the D2N2 Strategic Economic Plan and the development of a Careers Hub bid to the Careers and Enterprise Company as an enhancement to the D2N2 Enterprise Advisor Network, which links businesses with schools.

Board heard a presentation by consultant, David Wallace on the Strategic Economic Plan 'Storyboard' to inform them of the development of the Consultation Draft D2N2 SEP for 2018-30. He indicated that he was seeking their views on three matters, namely:

1. The overall vision, high-level objectives and targets for the Plan to 2030;
2. The priorities, including sector targeting; and
3. The approach in particular to 'place' narrative.

A general discussion ensued, with views expressed about the fundamental issues of targets and priority setting with some frustration at the speed of progress. Members expressed a clear wish for allocated workshop time at the earliest convenient opportunity to explore each element more fully and thus to facilitate a considered response, given the importance of the decisions being sought.

Board **AGREED** to consider further the detailed content of the Draft D2N2 SEP at a workshop to be convened in June, 2018.

ACTION: convene SEP workshop for Board Members (SH).

MW referred Members to the section of his report updating them on D2N2's approach to skills and employability, as well as to developments with the bid to the Careers and Enterprise Company for delivery of a D2N2 Careers Hub which was to be submitted by 25 May, 2018.

Board **NOTED** progress on the development of the D2N2 Careers Hub bid and **APPROVED:**

- i the request for Board involvement in Hub governance and
- ii delegated authority to Chair to approve the Careers Hub bid after consideration by the Steering Group.

2.3 D2N2 Enterprise Zone (i) and (ii) Nottingham and Derby

Press were asked to leave the room for this and item 3.2.
David Williams introduced a report updating Board on progress across the sites.

Board **NOTED** the report, but did not wish to adopt the proposed additional principles to add to the current policy on business rate reinvestment, but the Board **APPROVED**:

- (i) the revised EZ Steering Group Terms of Reference;
- (ii) the recommendation from the EZ Steering Group to allow the release of up to 50% of the retained business rates from the Nottingham Science Park up to a maximum value of £2m to fund the Nottingham Castle project.

2.3 D2N2 Enterprise zone (iii) Markham Vale

Cllr Lewis introduced his report on the Markham Vale Enterprise Zone.

Board **NOTED** the report.

3. Standing items

3.1 D2N2 Business Growth Hub Update Report

Melanie Ulyatt introduced this report, updating members on developments and progress made in the D2N2 Growth Hub and key business engagement issues.

Board noted that good progress continued to be made with business engagement. There was a recognition of the need to build on this with engagement of businesses through Scale Up and to work on developing a longer-term strategy for the Growth Hub to 2030 to align with the SEP.

Board **NOTED** the report, Progress Indicators and plans to develop the Growth Hub.

3.2 GPF Report Capital Projects

In the absence of the press, Cllr Collins introduced a report updating Board on the status of the Growing Places Fund (GPF) programme.

Board **NOTED** the overall progress and status of projects including due diligence.

3.3 Infrastructure and Investment Board report

Cllr Lewis introduced a report updating Members on the March, 2018 Infrastructure and Investment Board.

In response to a reference by Cllr Collins about avoiding underspend in the future by applying a process of de-prioritising and re-allocating projects, Sajeeda Rose confirmed that due to tighter controls now in place, most projects were now on track and the underspend would be recovered during this financial year.

Board **RECEIVED** the project updates and the high-risk report and **NOTED** budget and proposal.

Board **APPROVED** the funding release for Nottingham City Hub and noted the update on A61/Whittington Moor.

4. Any Other Business

None.

5. Date of next meeting

Monday, 16 July, 2018 (2.00 – 4.00 pm) – Derbyshire County Council

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