D2N2 PLACE ADVISORY BOARD

TERMS OF REFERENCE

PURPOSE

Supporting and enhancing the quality of place within D2N2 as a great location to live, work visit and invest is identified as a key priority within the Strategic Economic Plan in order to deliver the vision for a more productive, competitive and inclusive economy.

The Place Board will be an advisory group to the D2N2 board to facilitate and support the development of approaches to enhance the overall quality of place across D2N2. The Place Board will bring together strategies, implementation and investment proposals for the Place priority within the Strategic Economic Plan, including infrastructure and connectivity, place making and marketing, and digital connectivity. This will build on the work of existing local plans and strategies.

It will provide strategic direction to all Place related activity across D2N2 and inform the development of the Place element of the Local Industrial Strategy.

ROLES AND RESPONSIBILITIES

The Place Board will:

**Strategy**

1. Develop implementation plans to deliver the Place elements of the Strategic Economic Plan.

2. Inform the Place element of the Local Industrial Strategy.

3. Bring together and co-ordinate local partner plans within the context of the overall Strategic Economic Plan, and identify key shared priorities for D2N2;

4. Complete periodic reviews of the Place priority to ensure that this remains fit for purpose, during the life of the Strategic Economic Plan.

5. Propose the commissioning of underpinning strategies, as and when necessary, to support the overall delivery of the Place priorities.

6. Provide support to the strategic work programmes of key delivery partners to ensure that best practice is shared and opportunities for collaboration between partners are explored.
**Investment**

7. Identify opportunities for further investment and develop proposals to further these.

**Delivery**

8. Provide oversight of the delivery of D2N2 funded Place activities, and feed any key issues into the Investment Board.

9. Ensure that a strong pipeline of projects is in development and where necessary take action to stimulate these.

10.

**MEMBERSHIP**

The membership of the Group is as follows:

- Chaired by the Deputy Chair of the D2N2 Board;
- Deputy Chair of the Place Group from one of the local authority representatives;
- In recognition of the role of Local Authorities as place makers senior officer representation from the authorities as follows – 4 upper tiers, plus 2 Derbyshire, 2 Nottinghamshire districts
- 4 place marketing representatives
- In addition to the Chair, 4 Business representatives (Including 2 from the LEP Board) from relevant sectors including Commercial/property and housing
- 2 Social Inclusion representatives

Homes England, Highways England, East Midlands Transport/Midlands Connect, and Network Rail will be issued with a standing invitation to attend the meetings.

The D2N2 Chief Executive and relevant LEP officers will also attend meetings in an advisory capacity.

**MEETINGS**

Meetings will take place on a bi-monthly basis, during the first six months of operation, dropping to quarterly thereafter. The Chair will determine whether these need to occur more or less frequently as business determines.

**SUB GROUPS**

The Chair can determine if any sub-groups or task and finish groups need to be set up to oversee specific work streams in support of the role of the Place Board.

Existing theme and working groups such as the D2N2 Rural Reference Group and the D2N2 Inward Investment group will feed in market intelligence and evidence to the board.

A review of the sub-group arrangements will be undertaken every 6 months to ensure they remain operationally relevant.
ATTENDANCE POLICY

All members will be expected to attend meetings, other than in exceptional circumstances. Any member failing to attend for three consecutive meetings will be invited to consider their ongoing membership.

DELEGATED AUTHORITY

The Place Board will have no delegated authority.

ACCOUNTABILITY

The Place Board is directly accountable to the D2N2 Board. It will be chaired by the D2N2 Deputy Chair with lead responsibility for the Place agenda.