

Item 1.4: DRAFT Key Decision/Action Points from Board

D2N2 LOCAL ENTERPRISE PARTNERSHIP BOARD MEETING

Tuesday 24 September, 2019

Riverside Chambers Boardroom, Full street, Derby DE1 3AF

Chair Elizabeth Fagan
Minutes Sally Hallam

1. Present and Apologies

D2N2 Board Members in Attendance

Graham Cartledge	Business Representative
Cllr Kay Cutts, MBE	Nottinghamshire County Council
Paul Harris	Business Representative
Jane Howson	VCS Representative
Jayne Mayled	Business Representative
Prof Kathryn Mitchell	H E Sector Representative
Emma Rigler	Business Representative
Cllr Simon Robinson	Rushcliffe Borough Council
Viv Russell	Business Representative
Cllr Martin Thacker	NE Derbyshire District Council
David Williams	Business Representative
David Wright	Area Lead D2N2, BEIS

Also in attendance

Anthony May	Nottinghamshire County Council CEO
Nicki Jenkins	sub for Nottingham City Council CEO
Frank Horsley	representing Derbyshire County Council
Greg Jennings	sub for Derby City Council CEO
Kath Marriott	Rushcliffe Borough Council CEO
Dan Swaine	Joint CEO Bolsover and N E Derbyshire DCs

Officer Support

Sajeeda Rose	Chief Executive, D2N2
Tom Goshawk	Head of Capital Programmes, D2N2
Natalie Gasson	Head of Operations, D2N2

Apologies

Apologies were received from Board members Cllrs Barry Lewis, David Mellen and Chris Poulter and Karen Smart and Dawn Ward. From the supporting officers, apologies were received from Scott Knowles from East Midlands Chamber.

1.1 Welcome and Introductions

The Chair welcomed attendees to the meeting including Cllr Martin Thacker who was attending for the first time. She invited him to introduce himself briefly to the group.

1.2 Declarations of interest

The Chair reminded all Members that Declarations of Interest should be stated to be recorded where an interest arose.

No declarations were made.

(1.3 Closed discussion on future strategic direction)

1.4 Minutes of last meeting and matters arising

The Minutes of the previous meeting held on 9 July, 2019 were confirmed as a true record.

There were no matters arising other than those already covered on the agenda.

2. Items for Strategic Discussion

2.1 Chair's Report

The Chair updated Board on a number of developments since the last Board, including:

- a) Advisory Board Updates
- b) Implementation of the LEP review update
- c) Marketing and Communications update.

The Chair invited the respective Advisory Board Chairs to provide a verbal update to the group now that all were set up and running.

For the Place Board, Chair David Williams reported that the second meeting of this board had received the priorities from Derby and Derbyshire, whilst those of Nottingham and Nottinghamshire would be presented to the next meeting in October. The Derby/Derbyshire presentations included more than 30 priorities and on the basis that a similarly full list might be expected from Nottingham/Nottinghamshire, a key task going forward would be to refine to a manageable number by the end of the calendar year.

For the People and Skills Board, Chair Prof Kath Mitchell reported receiving a good presentation on data, following which there had been discussion on putting forward priorities aligned to LEP objectives. She felt some concerns over consensus about priorities. Jane Howson indicated her view that there had been coalescence around employer engagement and social inclusion.

For the Business Growth Board, Chair Viv Russell reported that the second meeting had focused on refining the purpose and structure the group around productivity and growth and a number of working groups had been set up on the back of that looking at performance, business engagement and strategy and policy.

For the Innovation Board, Chair Paul Harris reported that a positive inaugural meeting had taken place on 20 September. Discussions had focused on how to stimulate businesses to focus on innovation, how to make support systems more intuitive and means by which businesses could better engage with public authorities with a focus on innovation.

The Chair thanked the Advisory Board Chairs for their summaries and indicated that further consideration of connectivity between the groups would be explored at a forthcoming meeting of these representatives. The priorities and plans of the Boards would be strongly influenced by the outputs from the LIS, which would also require the cross functional workings of the Boards. The newly appointed Head of Operations would be supporting each of the boards to maximise those opportunities.

In addition, the LEP's new Head of Marketing, Robert Harding would be joining on 30 September, 2019 with an early remit of shaping and creating LEP communications going forward.

On the LEP review, Elizabeth Fagan confirmed to Board that the overlap with Sheffield City Region had now been removed and recorded thanks to all Councillors and District Leaders for their support.

The Chair drew Members' attention to the Draft Collaboration Framework for submission to Government which was appended to the report and invited them to consider and approve the document.

Board **NOTED** the report and **APPROVED** the Draft Collaboration Framework with SCR LEP for formal submission to Government.

2.2 Chief Executive's Report

Sajeeda Rose introduced her report updating Board on a number of items including:

- a) Organisational Restructure
- b) Local Industrial Strategy (LIS) Development
- c) Towns Fund announcement
- d) Growth Hub and Brexit Support
- e) ESIF Update
- f) North Derbyshire Manufacturing Zone

and referred members to the detailed notes under each item.

Cllr Cutts asked the total cost of the new structure, which was confirmed at £750,000.00 – the additional costs were funded through the capacity funding released by Government following the LEP review to put in place resources to meet the role of LEPs set out in the review.

The Chief Executive confirmed that D2N2 was one of the largest LEPs with the smallest executive team and thanked Members for their support in putting in place this revised structure. The LEP executive and team structure was now more fit for purpose to proactively deliver the strategic and operational demands of it to meet the expectations of all stakeholders and to deliver the outcomes expected of the LEP in line with the recent LEP review.

Tenders for consultants to help build the LIS were currently being considered with a view to confirming appointments soon. Based on the vision set by the board the intention was to work towards completing a draft strategy by the end of the calendar year.

On the Towns Fund, the Chief Executive confirmed to Board that 8 towns in the D2N2 area received an award of funding and further information was currently awaited to inform how best to get this support into the identified towns. D2N2 would work alongside the towns to ensure alignment and co-ordination with the emerging priorities within the LIS.

In response to a query as to whether any updated timetable for issue of the prospectus had been given to BEIS, David Wright reiterated that it was due shortly, alongside more detail about the separate Heritage High Street Fund.

Board **NOTED** the report.

2.3 Policy Update from BEIS

David Wright was invited to give a verbal policy update to the Board.

He referred to 3 funds in place to support the co-ordination of arrangements for businesses to prepare for leaving the EU, namely the business-readiness fund, funding via Growth Hubs and the local authority funding for information flow and statutory responsibilities.

On the LEP's Place-based strategy, he indicated that flexibility with long-term goals and vision would be key, as would demonstrating the impact that previous projects have had. He confirmed that Government did recognise the impact of the LEP's work in this area, which was positive. This was reiterated by the Chair, who reported that her recent meeting with BEIS Director General for Enterprise, Nick Chism had strongly reflected that view.

3. Standing items

3.1 Capital Programmes Performance Update

Sajeeda Rose introduced an update report on the performance of the D2N2 Capital Programmes including the Local Growth Fund, Growing Places Fund and Enterprise Zones.

The Chief Executive drew attention to the request to approve delegation of the decisions of the September and November Investment Board meetings to Board Chair, Elizabeth Fagan who also chaired the Investment Board. This was due to timings of this separate Board having been set after the published dates for the main D2N2 Board and in order not to hold up projects that could otherwise proceed by delaying formal ratification of decisions on these two occasions only. Future Investment Boards would be set to ensure better sequencing with D2N2 Board.

Full paperwork would be circulated to Board immediately after IB to update on decisions taken.

Cllr Cutts indicated that she would not support this action and wished her vote against the recommendation to be minuted.

Board **NOTED** the report and **APPROVED** delegation of the approval of LGF schemes to the Chair and Investment Board for the September and November 2019 meetings.

3.2 Development Corporation Update

Anthony May of Nottinghamshire County Council spoke to a briefing paper updating Members on work towards the detailed feasibility study for the proposed locally-led Development Corporation around HS2, Ratcliffe Power Station and East Midlands Airport.

Work on the economic case was progressing well, with identification of the gross development value awaited prior to going ahead with investment invitations.

Meetings had taken place of the Executive Board and last week of the Oversight Board to consider further what should be put to Government in November/December, 2019.

He reminded Board of the timetable for moving to sign-off of the business case by the Secretary of State/Treasury in February/March, 2020 before passing through both Houses of Parliament and into legislation.

Board RECEIVED the update report with thanks.

3.3 HS2 Update Report

Board **RECEIVED** an update report for information and noting on developments with HS2.

4. Any Other Business

None.

5 Date of next meeting

Tuesday, 19 November, 2019 (10.00am – 12.00 pm) – Derbyshire County Council.