

Item 1.4: DRAFT Key Decision/Action Points from Board

D2N2 LOCAL ENTERPRISE PARTNERSHIP BOARD MEETING

Tuesday 14 May, 2019

Rushcliffe Borough Council, Rushcliffe Arena, Rugby Road,

West Bridgford Nottingham NG2 7HY

Chair Elizabeth Fagan
Minutes Sally Hallam

1. Present and Apologies

D2N2 Board Members in Attendance

Cllr Tony Ashton	High Peak Borough Council
Graham Cartledge	Business Representative
Cllr Kay Cutts, MBE	Nottinghamshire County Council
Peter Gadsby	Business Representative
Paul Harris	Business Representative
Jane Howson	VCS Representative
Cllr Barry Lewis	Derbyshire County Council
Emma Rigler	Business Representative
Cllr Simon Robinson	Rushcliffe Borough Council
Viv Russell	Business Representative
Karen Smart	Business Representative
David Williams	Business Representative
David Wright	Assistant Director, BEIS

Also in attendance

Anthony May	Nottinghamshire County Council CEO
Nicki Jenkins	sub for Nottingham City Council CEO
Frank Horsley	representing Derbyshire County Council
Christine Durrant	sub for Derby City Council CEO
Kath Marriott	Rushcliffe Borough Council CEO-designate
Simon Baker	High Peak Borough Council CEO
Scott Knowles	East Midlands Chamber CEO
Susan Caldwell	LEP Sponsor DIT

Officer Support

Sajeeda Rose	Chief Executive, D2N2
Matthew Wheatley	Growth Plan Manager, D2N2
Lindsay Wetton	Senior Programme Manager – Business Engagement, D2N2
Rachel Quinn	Careers, Employability and Inclusion Manager, D2N2
Tom Goshawk	Capital Projects Manager
Sarah Wainwright	Senior Accountant and Project Monitoring Officer, Derbyshire County Council

Apologies

Apologies were received from Board members Prof Kath Mitchell, Cllr Chris Poulter, Dawn Ward and David Williams (Geldards).

1.1 Welcome and Introductions

The Chair welcomed attendees to the meeting including LEP sponsor, Susan Caldwell and extended thanks to Cllr Simon Robinson and Rushcliffe Chief Executive designate, Kath Marriott for kindly hosting the meeting. Elizabeth Fagan also welcomed new Board member, Graham Cartledge to his first Board meeting, giving him the opportunity to introduce himself briefly to the group.

1.2 Welcome to Rushcliffe Borough Council

Ahead of the main agenda items, the Chair invited Kath Marriott to give a short presentation. KM gave an overview to the group about key economic initiatives in Rushcliffe, highlighting schemes around the 6 main towns and villages as strategic growth sites. The presentation drew attention both to provision being made for required housing stock and employment units for use by local businesses in areas such as Bingham on the A46 corridor and Cotgrave.

The Chair thanked Kath on behalf of Board for the presentation.

1.3 Declarations of Interest

The Chair reminded all Members that Declarations of Interest should be stated to be recorded where an interest arose.

No declarations were made.

1.4 Minutes of last meeting and matters arising

The Minutes of the previous meeting held on 19 March, 2019 were confirmed as a true record.

There were no matters arising other than those already covered on the agenda.

2. Items for Strategic Discussion

2.1 Chair's Report

The Chair updated Board on a number of developments since the last Board, including:

- a) D2N2 Board governance implementation
- b) Implementation of the LEP review
- c) Annual Delivery Plan
- d) Media Coverage.

On Board governance, the Chair indicated that she was satisfied with progress made on this with the support of BEIS. Elizabeth Fagan reported that she had visited and spoken with

other LEPs on governance and felt that our measures fitted well with standard governance practice elsewhere. She drew members' attention to the summary notes in the report, noting that the proposed late July inaugural meeting of the new Investment Board had been selected deliberately to give time for a smooth handover to the new AB and for the benefit of local authority members post-elections.

On implementation of the LEP review, the Chair indicated that communication was still awaited post-election from Chesterfield Borough Council regarding ongoing membership of D2N2.

Elizabeth referred to the meeting with James Muir to work on the draft collaboration framework which would be shared with the Minister, Jake Berry on 21 May. A copy of this document would be circulated to Board members for information. Regular meetings would be taking place between D2N2 Chair and Sheffield City Region Chair going forward.

On the draft Delivery Plan, the Chair reminded members that one of the outcomes of the review of LEPs was that each LEP was required to provide an Annual Delivery Plan, giving an overview of strategy, deliverance and governance arrangements for 2019/20. She drew attention to the draft Delivery Plan attached to the papers and invited members to consider and approve it for sign off and submission to Government by the end of May, 2019.

The Chair also provided the committee with a brief verbal update on her attendance at the Midlands Engine LEP Chairs' dinner on 30 April with Secretary of State, James Brokenshire. She informed the group that a clear message had come from the Minister of commitment to the Midlands region and to promoting inward investment..

There had been a discussion on how work could be additive and incremental to attract inward investment. She asked Anthony May from Nottinghamshire County Council to summarise work under way in connection with the Midlands Development Corporation.

Anthony May reported that Sir John Peace had set up a structure in the form of an Oversight Board whose membership included Elizabeth for D2N2. Below this would be a working group of officers looking at detailed proposals and again, D2N2 LEP would be represented thereon. The structure had been agreed by MHCLG and signed off by the Secretary of State and would come with £2m funding stream, administered through the LEP, to support feasibility studies. Three commissions were being drawn together to work on the following:

1. The economic case for a Development Corporation (including scope and benefits of potential sites for inclusion in plans)
2. Legal status for local circumstances
3. Framing a compelling narrative to draw sites together to 'sell' as a package to Government.

In response to a question from Paul Harris on the likely timescale for feasibility studies insofar as it related to the Local Industrial Strategy, Anthony May estimated somewhere in the region of 18 months.

Board **NOTED** the report.

Board **APPROVED** the draft Annual Delivery Plan for formal submission to Government by the end of May, 2019.

2.2 Chief Executive's Report

Sajeeda Rose introduced her report updating Board on six items as outlined therein and referred members to the detailed notes under each item.

She referred members to notes on the Local Industrial Strategy on which Paul Harris was presenting separately to Board and thanked the universities in particular for their contribution to evidence-gathering work. The July Board would focus heavily on the LIS, as part of the planned timeline to enable a final version to be signed off by November, 2019.

On the Annual Performance Review, members noted that D2N2 had been rated as requiring improvement in terms of delivery, specifically in the context of Local Growth fund. Despite good progress, difficulties had still been experienced in getting complex projects over the line and reducing the underspend from previous years.

As part of the improvement plan, D2N2 was to refresh the pipeline of schemes to mitigate the risk of not achieving the full programme targets. On the advice of BEIS, the LEP was now looking to establish a new call for capital projects in the short to medium term to provide the Investment Board and LEP Board with a pipeline of projects to utilise should funding become available. Sajeeda drew members' attention to the further notes on this under paragraph 5 of her report and asked that they consider approving the launch of the pipeline call.

A general discussion ensued. In response to questions concerning delivery and accountability, the Chair confirmed that individual programme owners would be responsible for delivery and the new Investment Board would hold projects to account.

Sajeeda updated verbally on feedback received on the bid for a D2N2 Careers Hub around schools in the North Derbyshire Learning Community cluster

Board **NOTED** the report.

Board **APPROVED** the recommendation to launch a pipeline call.

3. Standing items

3.1 LIS Update Presentation

Paul Harris spoke to a short slide presentation, updating Board on the evidence-gathering and engagement phase of work to develop the Local Industrial Strategy (LIS).

He highlighted recurrent emerging messages, from the challenge of planning for a region with a massive diversity of economic and social situations to recognition of the fact that sectors will transform greatly in terms of need as they grow or shrink over the next decade.

He confirmed that much work had already taken place on engagement with local authorities, the universities and the business community. In response to a question from Cllr Lewis, he also confirmed that this engagement had included contact with representatives of the tourism sector in this area.

The Board was committed to ensuring that it took the opportunity provided by the LIS to collectively develop and get behind a single plan to drive the productivity and growth of the D2N2 economy.

Board **RECEIVED** the progress report with thanks.

3.2 HS2 Update Report

Andrew Pritchard introduced his report updating Board on developments with the HS2 Growth Strategy. He drew the committee's attention to the note concerning the bid for the Chesterfield-Steveley Regeneration route, which was significant not just for that area but for the impact it would have on the Midlands as a whole within this scheme.

He also referred again to the need for cross-party support for HS2 to make a successful political and economic case for its progress.

Board **NOTED** the report.

3.3 Performance Review and Update

Sajeeda Rose introduced an update report on the Local Growth Fund in addition to the IIB paper relating to the meeting of 21 March, 2019.

Board was informed that, following the Annual Performance Review, the LEP had agreed and set milestones with government to track performance of the Local Growth Fund programme and ensure that the targets for 2019/20 were delivered. The total target for 2019/20 over four quarters was £40M and included the underspend from the previous year and the current estimate of spending stood at £46.39M.

The CEO referred to the three projects that remained on the high-risk register (Gedling Access Road, A61 Corridor and Newark Southern Link Road) and highlighted information on milestones for those projects yet to have a full business case approved. These projects would be reviewed half way through the financial year at the end of September, 2019 to determine progress against set milestones and to inform any decisions on bringing forward projects from the pipeline call to mitigate the risk of not delivering on overall programme targets.

A short discussion took place on whether and how the Board might feel it appropriate to be involved with a pre-planning stage and of ways in which it might manage projects differently in future whilst respecting the democratic process for planning applications. The Chair confirmed that this would be considered further by the new Place Board.

Board **NOTED** the report.

3.4 (i) D2N2 Enterprise Zone – Markham Vale

Cllr Lewis introduced Board an update report on the Enterprise Zone, Markham Vale. This included information on jobs created, as requested at the last meeting.

Board **NOTED** the continuing progress being made on development activities, securing new occupiers and general updates.

3.4 (ii) D2N2 Enterprise Zones Nottingham and Derby

Sajeeda Rose introduced a paper updating Board on business from the last meeting of the Enterprise Zone Steering Group, which took place on 29 April, 2019, and on EZ activity

generally.

Board **NOTED** the report.

3.5 GPF Report

Board received a report updating members on the Growing Places Fund (GPF) programme.

Board **NOTED** the report.

Board **APPROVED** the recommendation detailed within the report.

3.6 D2N2 Infrastructure and Investment Board Report

Cllr Lewis introduced a report updating members on the penultimate meeting of the liB which had taken place on 21 March, 2019.

Board **NOTED** the progress of the liB and Local Growth Fund programme as outlined.

4. Any Other Business

Elizabeth Fagan thanked David Williams for his work with the LEP at the conclusion of his final Board meeting, as he prepared to stand down ahead of the official end of his tenure in July, 2019.

Elizabeth also thanked Cllr. Tony Ashton for his contribution to the LEP board as he would also be standing down following the changes from the local elections,

5 Date of next meeting

Tuesday, 9 July, 2019 (10.00am – 12.00 pm) – Nottingham University.