



D2N2 Local Enterprise Partnership

Declaration of Interest Policy

August 2021

Financial interests

1. The D2N2 Local Enterprise Partnership Board requires you to disclose any financial interest that you may have in any matter coming before any of its partnership groups. If you have such an interest, you should neither speak nor vote on that matter, and you should withdraw from the meeting while the matter is discussed.
2. Financial interests can be both direct and indirect and will include situations where:
 - 2.1. you are a member, director, employee or partner of a party to a matter
 - 2.2. you are aware of any interest of a relative, or a partner with whom you are living or relative of a partner in a matter.

Private and personal interests

1. Interests which are not financial can be just as important and must also be declared. You should not allow the impression to be created that you are, or may be, using your position to promote a private or personal interest, rather than forwarding the general public interest. Private and personal interests include those of your family and friends, as well as those arising through your membership of, or association with, any clubs, societies and other organisations.
2. If you have a private or personal interest in a matter arising at a D2N2 Local Enterprise Partnership Board meeting, you must always disclose it, unless it is insignificant, or one which you share with others generally as someone who lives or works in the city or the surrounding area.
3. Where you have declared such a private or personal interest, you should decide whether it is clear and substantial. If it is not, then you may continue to take part in the discussion of the matter and may vote on it. If, however, it is a clear and substantial interest, then, except in the special circumstances described below, you should never take any further part in the proceedings, and should always withdraw from the meeting while the matter is being considered.
4. In deciding whether such an interest is clear and substantial, you should ask yourself whether members of the public, knowing the facts of the situation, would reasonably think that you might be influenced by it. If you think so, you should regard the interest as clear and substantial.

Taking part in discussion where you have a private or personal interest

In the following circumstances, but only in these circumstances, it can still be appropriate to speak and, in some cases to vote, in spite of the fact that you have declared a clear and substantial private or personal interest.

1. If your interest arises in your capacity as a member of a public body, you may speak and vote on matters concerning that body. For this purpose, a public body is one where, under the law governing declarations of pecuniary interests, membership of the body would not constitute an indirect financial interest.
2. If your interest arises from being appointed by the D2N2 Local Enterprise Partnership Board as its representative on the managing committee, or other governing body, of a charity, voluntary body or other organisation formed for a public purpose and not for the personal benefit of the members, you may speak and vote on matters concerning that organisation.
3. If your interest arises from being a member of the managing committee, or other governing body of such an organisation, but the D2N2 Local Enterprise Partnership Board did not appoint you as its representative, then you may speak on matters in which that organisation has an interest. You should not vote on any matter directly affecting the finances or property of that organisation, but you may vote on other matters in which the organisation has an interest.
4. If your interest arises from being an ordinary member or supporter of such an organisation, and you are not a member of its managing committee or other governing body, then you may speak and vote on any matter in which the organisation has an interest.
5. Should the Chair of the LEP have a declared interest in any Agenda item, they will hand over chairing of that item to a nominated deputy, usually the Deputy Chair of the Board, identify the nature of their interest in the discussion and not take part in any associated decision

You must declare financial, private and personal interests as part of your Register of Interest as a D2N2 LEP Board Member.