D2N2 Local Enterprise Partnership People and Skills Advisory Board

Date: Thursday 10th June 2021, 10:00-12:00
Venue: Teams Meeting

MINUTES OF MEETING

Attendees
Nick Booth (Chair) | Uniper
Andrew Williams | Derbyshire County Council
Dan Heffeman | D2N2 LEP
Dave Tuer | D2N2 LEP
Diane Beresford | East Midlands Chamber
Julie Beresford | Bassetlaw District Council
Julie Richards | Chesterfield College
Lucie Andrews | D2N2 LEP
Mike Roylance | South Derbyshire District Council
Nicola Caley | Murray Park School
Richard Kirkland | D2N2 LEP
Rob Harding | D2N2 LEP
Sajeeva Rose | D2N2 LEP
Scott Knowles | East Midlands Chamber
Sharon Huttly | Nottingham Trent University
Sonja Smith | Nottinghamshire County Council
Sandra Cowley | The Futures Group
Veronica Dennant | Newark and Sherwood District Council
Will Morlidge | D2N2 LEP
Sandra Casey (notes) | D2N2 LEP

Actions from meeting

ACTION 44: Contribute voice of FE sector to LEP review | Julie Richards
ACTION 45: attend future FE principals meeting to co-ordinate level 4/5 provision with a view of future skills needs in manufacturing | Lucie Andrews / Julie Richards
ACTION: 46 lobby via the LEP Network for the Kickstart programme to be extended beyond December 2021 | Richard Kirkland

1. Welcome, introductions and apologies

Nick Booth agreed to Chair the meeting as Shearer was unable to attend.

Apologies have been received from Shearer West (University of Nottingham), Michele Farmer (The Prince’s Trust), Katrina Starkie (Purpose Media), Nathan Clements (Boots), Pauline Anderson (Derby City Council), Andrew Marsh (Derbyshire County Council), James Brand (United Cast Bar), Sally Gladwin (DfE), Penny Halewood (Groundwork Greater Nottingham) and Mike Firth (ESFA).

2. Conflicts of Interest

Nick declared Uniper’s interest in the Institute of Technology bid. Will declared his interest in the Enterprise Adviser Network.
3. Minutes of last meeting, matters arising and Actions Log

The minutes of the meeting held on 10 March 2021 were accepted as a true record of the meeting. There are no outstanding matters arising.

Link to actions log.

4. LEP review update
See Sajeeva’s presentation

A shift in government policy approach has led to a review of the role of Local Enterprise Partnerships. Consultation events are taking place for partners to contribute to the review and PSAB members can also feed into the review through Rowena Limb BEIS, contact rowena.limb@beis.gov.uk.

ACTION 44: Julie Richards agreed to act as conduit for FE to feed into the LEP review.

5. Local Skills Planning - developing an approach with manufacturing
See Lucie’s presentation

The analysis of skills supply and demand focuses on Manufacturing as a priority sector identified by partners and will provide a template for future analysis of other sectors. There is a gap in local skills training provision in D2N2 at L5 and L5. Local colleges are developing the full range of training provision to enable progression. A focus group is being set up to review develop a marketing campaign to promote skills improvement.

ACTION 45: Lucie to attend future FE Principals meeting to co-ordinate level 4/5 provision with a view of future skills needs in manufacturing.

Key sectors for the next supply/demand analysis will focus on Logistics and Creative/Digital.

6. Data tracking and progress reporting dashboard
See dashboard

The dashboard will be used as a reporting mechanism and to steer the agenda at future meetings. The dashboard links to the D2N2 Recovery & Growth Strategy and key economic data (links to official data sources included). The dashboard will show progress on key themes and will highlight where to focus activity in D2N2. D2N2 Data Centre webpage, includes data sources: https://d2n2lep.org/data-centre/.

7. Local Skills Improvement Plan summary - Scott Knowles, East Midlands Chamber
See LSIP application and map

East Midlands Chamber has submitted a North Midlands Local Skills Improvement Plan Trailblazers application. Only 8 trailblazer areas will be chosen. The application will build on the work of the D2N2 LEP and the People & Skills Board will contribute through its role of Skills Advisory Panel.

Successful expressions of interest will be invited by DfE to submit a full application in July, with delivery anticipated from the end of September. If EMC are invited to submit a full application, they will begin to recruit delivery partners.

8. Sub group updates
See sub group update report

Careers & Young People - the PSAB is asked to:
• support the roll out of the START IN D2N2 careers platform
• promote the Unlocking Potential employers launch event 16/6/21
• continue to encourage participation in the Careers Hubs' governance structure
• identify Cornerstone employers and Enterprise Advisors in Nottinghamshire

Skills for Growth (see also Lucie’s presentation) - the PSAB is asked to:
• support marketing programme 'skills are key to recovery'
• identification of top digital and low carbon skills for manufacturing
• identify additional business representatives for the Skills for Growth sub group

Employment:
• there are no asks of the Advisory Board from this meeting
• a paper proposing next steps on Digital Bootcamps phase 2 will be on the PSAB September agenda

ACTION 46: Richard to lobby via the LEP Network for the Kickstart programme to be extended beyond December 2021. East Midlands Chamber are also lobbying via the British Chambers of Commerce.

9. Digital bootcamps - outcomes of pilot programme and next steps
See Richard's report

The D2N2 pilot bootcamp programme took place from January to March 2021 and is an employer-designed programme to upskill existing employees or recruit unemployed people into actual vacancies/employment work experience.

DfE have funded an extension for 2021-22 at 50% of the original programme and we are awaiting the outcome of a 'wave 2' application.

10. People and Skills Report
See People & Skills report

Key points of the report:
• Skills Advisory Panel funding has been confirmed
• D2N2 Local Enterprise Partnership Low Carbon Environmental Goods and Services Market report shows that upskilling people is a priority in order to achieve net zero carbon targets
• Fiona Baker, new Head of People & Skills, joins D2N2 at the end of July

11. Any Other Business
Sajeeda advised that she is leaving D2N2 LEP at the end of August to become Corporate Director for Growth and City Development for Nottingham City Council. On behalf of the group, Nick thanked Sajeeda for her leadership and guidance and wished her well in her new role.

12. Next Steps
See actions at beginning of minutes.

13. Dates of 2021 meetings
• September 8th 2021, 10.00am to 12.00pm
• December 2nd 2021, 10.00am to 12.00pm